

STUDENT UNION PROJECT FUNDING

SUMMER SEMESTER 2018/2019

HOW DOES THE PROJECT FUNDING WORK?

The next deadline for the submission of applications is **07. April 2019**.

The highest possible sum to apply for

- individual project is 500 €
- group projects is 1200 €

The budget for each project is structured as following:

Individual projects:

max. 100 € artist fee (Honorar) + max. 400 € costs for supplies (etc.) = max. 500 €

Group projects:

max. 80 € artist fee (Honorar) per person, all together max. 400 for artists fees
(= 5 people) + max. 800 costs for supplies(etc.) = 1200 €

The department for cultural affairs (Gegenkulturreferat) organizes the constitution of a jury to go through the applications and decide the distribution of funds. The proposals for distribution will consequently be discussed in the ÖH meeting and information on funding will be announced after the meeting.

As an average, 10 projects will be funded per semester, since we have to work with limited finances and want to give support in a reasonable frame.

Reimbursement:

Please respect the deadline on the 10 June 2019 for the submission of bills, so accounting and documentations can be handled in time and payout can be carried out.

The money will be refunded out after the submission of bills and a documentation of the finished project which means that until then you first have to pay the bills on your own and receive the refund later.

Bills must be dated within the current financial year (**1 July 2018 – 30 June 2019**).

You find details concerning reimbursement later in the document.

WHO CAN APPLY?

Everyone can apply for project funding. There must be one applicant for group projects. Per year only one project per person or group can be accepted and funded.

WHICH PROJECTS ARE FUNDED?

- Projects which show one or more of the following aspects: anti-racist, class-struggle-oriented, anti-discriminatory, queer feminist, participative as well as projects which make an effort to be barrier-free.
- Projects and events which are accessible for free.
- Projects that are realized with an environmentally conscious approach.
- Projects, which contain approaches to networking between members of the Academy and other institutions, collectives and groups.

We preferably support projects which are licensed under a **creative commons attribution** (www.creativecommons.org) and/or which are licensed **anti-copyright**. In case, you choose another form of copyright for your project, please explain your choice. Funded projects should be openly accessible. Please describe the time period, duration and form of accessibility according to the medium.

Projects that get funded should provide material that can be archived within the student unions archive and should agree on being exhibited in a group exhibition.

WHICH PROJECTS CANNOT BE FUNDED?

- Projects which take place in the framework of a seminar or are organized as class projects (according to us they should be financed by the Academy).
- Projects affiliated with a political party or taking place in the context of events linked to political parties
- Projects with a predominantly commercial character or taking place in the context of events with a predominantly commercial character.
- Projects, which are adequately financed by institutions (galleries, museums, cultural institutions).
- In case the projects got also funded elsewhere, this needs to be mentioned.

HOW DOES THE APPLICATION WORK?

Applications for funding is only possible online!

Please submit your application via a PDF (a single PDF that contains all the required documents with the title: **GKR_YourName** to: oehkulturreferat@akbild.ac.at) or via the **WEB FORM**: <http://www.oehakbild.info/referat-fuer-gegen-kultur/projectfunding-projektfoerderung/>).

The PDF should contain the following documents:

- The completed form with a description of the work and a time schedule (including participants, persons addressed, relevance for students, connection to the student union of Academy of Fine Arts)
- Complete cost listing with all expenses of the projects, earnings, fundings (applied for as well as permitted), cooperations, gains. Applications which do not show the amount and the exact aim of the support applied for will not be considered.
- Optionally visualizations of the projects (texts, drafts, pictures, plans, synopsis, storyboard, etc.)

After the decision-making process you will be informed about granted sums via e-mail.

Form, guidelines and other information can be found at: <http://www.oehakbild.info/referat-fuer-gegen-kultur/> TEL.: +43 (1) 588 16-3300 or in the student union's office (Augasse 2-6, 1.floor, room D1.9.3) during the opening hours of the department for cultural affairs (Gegenkulturreferat).

HOW DO I GET MY REFUND?

If you get funded, bills, vouchers, invoices etc. have to be presented to the department for financial affairs. These must be dated within the current financial year (**1 July 2018 – 30 June 2019**). If this is not possible, we ask you to apply for funding the following year. Only costs which are already listed in the application can be refunded.

If you have any questions concerning payout, please contact the department for cultural affairs (Gegenkulturreferat). oehkulturreferat@akbild.ac.at

Please deliver the following documents at the Gegenkulturreferat postbox (Augasse 2-6) or personally during the student union's opening hours on MON, TUE, THU between 10:30 - 15:00.

- **Refund form** (signed)
- **Bills** (original bills, glued on an A4-page), showing product and location with sum and VAT
- A detailed **digital documentation** of the finalized project (a written documentation of the work that is at least half a page long and, if existent, printed material like flyers etc., photos, website, results, reflections, reactions to the project, follow-up activities, etc. should be added to the digital document). As soon as the final report is present, refunding can be transferred.

We warmly invite everyone to present their funded projects at "Wolke", the student union's space at Augasse. Also non funded projects have the chance to use the student union's space "Wolke" for exhibitions. For coordination please contact us: oehakbild@akbild.ac.at

FURTHER INFORMATION:

- Costs of supply: generally funded.
- Equipment rental: only funded if not provided by the Academy.
- Equipment purchase: only funded if not provided by the Academy. If the costs are more than 100€, the equipment will be considered student union property after the project has ended.
- Space rental: generally funded. Please consider spaces at the Academy or other cheap or free of charge rooms and give reasons for your choice.
- Publications: non-profit-oriented publications will be favored. For periodic publications you can only apply once. The student union's logo needs to be visible on the publication. In order to make the published works accessible, the artist should provide 3 pieces to the student union.
- Travel and transport costs: Please submit price offers from 3 different providers. Please try to find the cheapest solutions. If you decide for the most expensive option, please provide your reason for doing so. Unjustified travel expenses and tourism will not be supported. Train tickets must be validated, for the refund of flight tickets we need the boarding pass.
- Accommodation bills cannot be accepted.

- Meals (restaurants, fast food, super markets, etc.) will not be supported. Alcohol will not be supported.
- Participation in conferences, seminars, symposia: Will be supported only if the information and experience accumulated will be shared with others afterwards (workshop, project, exhibition, seminar, article, etc.).
- Fees and invoices: Only third-party fees and remuneration will be supported. Please give reasons for your need of third parties.
- The student union project funding has to be mentioned in the work at least once. The student union's logo needs to be visible.